2023–2024 Organizational Structure/Whom to Contact

NEW Counselor and Administrator assignments

As we approach the new academic year, please use this resource when you have a particular question or concern. This document will help our school community receive prompt customer service when assistance is needed. This contact information can always be found under “Our School” on the MCHS website.

Prior to open house, all students will receive an introductory email from their assigned school counselor that also includes their assigned administrator for the 2023-2024 school year. This email's subject line will be “Welcome to the 2023-2024 school year!” Please remind your child to check their CMS student Gmail beginning August 21st.

Annual Title IX Student Lessons

In compliance with the U.S. Department of Education’s Office for Civil Rights (OCR) directives, CMS has developed age-appropriate lessons for all K-12 students on the following mandated topics:

- Sexual and gender-based harassment
- Consequences of sexual and gender-based harassment
- Steps to take if they or another is being harassed based on sex/gender
- Encouragement to report such harassment
- Safe strategies for bystander intervention

All students must receive instruction on the above topics, unless a parent/guardian opts-out for their child. The Title IX lessons will be posted in CANVAS on the student's homeroom page and provided by homeroom teachers prior to September 1, 2023. If a parent wishes not to have their child receive this instruction, please opt them out of the homeroom presentation prior to September 1, 2023. Parents may let the homeroom teacher know their child will not participate.

ParentSquare

This year, CMS and Mallard Creek High School will be adopting ParentSquare as our main two-way communication platform. Blackboard ConnectEd messaging will still be utilized for alerts and urgent communications. In this back-to-school mailing, you will find a one-pager that provides directions on how to download ParentSquare on your mobile device and link to MCHS.

Account Creation:

1. Find the email titled “Mallard Creek High School invites you to join ParentSquare” and click to get started, or:
2. Go to parentsquare.com/signin (or install the ParentSquare app) and follow the prompts to sign up.
3. Use Google single sign-on, your email, or your phone number to set up your account. *Your email/phone number must match contact details in the school’s database for this to work!*
4. If your contact details aren’t recognized, ParentSquare pulls contact information from PowerSchool, if you need to update your contact information (primary phone or email) in PowerSchool please email latonya.watson@cms.k12.nc.us and/or christine.cassino@cms.k12.nc.us. After they update your information in their database, the new contact details will appear in ParentSquare after the next daily sync, and you will be
able to create an account. We only have two individuals with access rights to updated parent contact information in PowerSchool, we appreciate your patience as we process these requests.

Note: After you are added to ParentSquare by your school, you will receive school communications even if you have not registered your account. However, you will need to register your account in order to participate in two-way communications and to access any confidential student-specific documents or forms.

**Back to School Communications & Mailings**
Prior to open house, all families should receive a back-to-school mailing to the address listed in PowerSchool. This mailing will include: class schedule, a welcome note from Dr. Thompson, MCHS policies at-a-glance, and transportation information.

**Student Parking Passes**
Student parking passes will be sold on August 24th. Seniors from 10:00am-1:00pm, with an additional time for Juniors and Seniors from 4:00pm-6:00pm. Applications will be available on-campus and on the MCHS website beginning August 14th. All payments will be made via OSP.

**2023-2024 Academic Calendar & A/B-Day Calendar**
Please find the two CMS academic calendars linked above!

**2023-2024 Attendance Recovery Changes**
It is CMS Board of Education policy that high school students absent from eleven class periods will receive a grade of F for that particular course. This rule applies to all absences, whether excused or unexcused. This academic year, when students are in need of attendance recovery most will be directed to the online Edgenuity platform in order to fulfill this requirement. Students will complete additional online academic work outside of school hours, in the specific class they have 11+ absences, in order to forgive absences. More information will be provided to students at the beginning of the year.

**Join PTSA!**
Your newly elected Mallard Creek PTSA executive board has been installed and ready for the upcoming school year. This school year the Mallard Creek HS PTSA would like to focus on bringing everyone closer together. Expanding on our stronger together theme we are launching Creek Connected. Our plan is to have more family engagement activities, training, resources, and better and more frequent communication.

Get connected today and join your Maverick PTSA [online](#)! Your membership will enter you into a drawing to win a $25 gift card or Mallard Creek Wear. Drawing to be held during Creek Week.

**Follow Us on Facebook!**
Follow MCHS on Facebook for additional Creek content!

| Upcoming Events | 8/24 | **Open House** – Grades 10-12, 5:00-6:00pm & Grade 9, 6:00-7:30pm  
|                 | 8/28 | **First Day of School** |
| Class of 2024   | Senior Portraits  
|                 | It is time to book your senior yearbook portrait appointment! CADY Studios, our official school photographer. Visit CADY Studios to [book your appointment](#). |
| #Creeklife      | Dress Code  
|                 | Students at Mallard Creek High School are expected to dress appropriately for school and school-related events. The following should be used as guidelines for what is considered acceptable school attire. Underlined items will be points of emphasis in 2023-2024. |
Clothing must completely cover all undergarments and may not expose any part of the midsection (no core exposed, hem of the shirt overlap waistband, in any position), or bust. Sheer or see-through clothing that also exposes these areas or shows undergarments through fabric is not permitted.

- **Pants/shorts/skirts must be worn at the natural waist line and securely fastened.**
- **Skirts, shorts, and dresses should be reasonable in length**, using palm length (bottom of your palm to fingertips) as a general rule.
- **Shoes are required at all times.**
- **No abusive, suggestive or profane language, symbols of illegal drugs, or any other words, symbols or slogans on clothing or jewelry that disrupt the learning environment.**
- **Athletic uniforms worn to school must conform to dress code.**
- **Jeans/pants with tears or holes above palm length must have an article of clothing beneath, like leggings/tights.**
- **Pajama pants, blankets, bedroom slippers, or other loungewear are not permitted.**
- **Bandanas are not permitted.**
- **Sunglasses are not permitted.**

All students will be responsible for following the dress code as established by Mallard Creek High School and Charlotte-Mecklenburg Schools. Student dress or grooming that is deemed by the staff as disruptive or inappropriate is not permitted. Failure to comply with the dress code will result in disciplinary action. Students may be denied access to class when found to be out of dress code and parents/guardians will need to bring a change of clothes.

### Academics

**AP Summer Reading & Assignments**

This is a reminder for all incoming AP students to check the school website for any AP summer assignments or reading opportunities. Linked above!

### Athletics

**Fall Athletic Schedules**

All athletic schedules can be found on the Mallard Creek athletics website by the end of the week.

### Mallard Creek High School Website

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