



# Jay M. Robinson Middle School



## Course Change Request

*Every effort was made to accommodate student elective preferences, but class capacity prohibited this across grade levels and electives. If you are in 6<sup>th</sup> or 7<sup>th</sup> grade you will have additional opportunities for many of those electives in later grades. If you are in 8<sup>th</sup> grade, high schools offer similar elective choices as you move forward. We appreciate your understanding and believe that often a new experience can open the door to new passions and talents.*

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*Student Name* *Student ID* *Grade Level* *Date*

Course title I want to **DROP**: \_\_\_\_\_

Course title I want to **ADD**: \_\_\_\_\_

Reason: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Parent signature

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Parent email address

- *Elective* course change requests will be considered only if there are open spaces remaining in the course.
- Teacher/Team change requests cannot be made.
- **Forms must be brought to JMR between Monday, August 12th and Friday, August 16th from 7:30 and 3:00 PM. Emails/Faxes/Phone Calls will not be accepted**
- Course changes cannot be requested after 3:00 Friday, August 16, 2024.
- You will be notified via email if your request is or is not approved.

Request has been:    APPROVED

NOT APPROVED

\_\_\_\_\_  
Administrator signature

\_\_\_\_\_  
Date

## Schedule Change Request Process and Information

The only change requests that will be considered are those for electives that are not at capacity. Families were given the opportunity to choose math courses at the time of registration and students cannot be moved at this time (unless there was an error made during scheduling). Changes requests for core teachers or teams will not be considered.

Students will not be scheduled for more than one PTLW course regardless of availability.

Below is a list of elective classes that currently have availability. This will change as new students enroll, we receive requests and fill seats. **Requesting a course listed below does not guarantee that the request will be granted.**

### **6th-grade courses accepting change requests:**

Arts Wheel	Band	Keyboarding <i>(B-day only)</i>
Exploratory Spanish	Computer Science I <i>(B-day only)</i>	PLTW: Design and Modeling
PLTW: Automation and Robotics <i>(B-day only)</i>		

### **7th-grade courses accepting change requests:**

Art 7	Band <i>(must have taken in 6th)</i>	Dance <i>(B-day only)</i>	Drama <i>(B-day only)</i>
Exploring Business <i>(B-day only)</i>	Fit for Life	Keyboarding <i>(Semester 1)</i>	Media Arts : Visual Arts <i>(Semester 1 A-day only)</i>
PLTW: Design and Modeling <i>(Semester 2)</i>	Orchestra <i>(must have taken in 6th)</i>		

### **8th-grade courses accepting change requests:**

Band <i>(must have taken in 7th)</i>	Computer Science Discoveries III <i>(Semester 2, A-Day)</i>	Exploring Business Activities <i>(B-day)</i>
Fit for Life <i>(Semester 2, A-Day)</i>	Intro to Office Productivity <i>(Semester 1)</i>	Spanish I (Part B) <i>(must have taken Part A)</i>
Office Productivity Applications <i>(Semester 2)</i>	Orchestra <i>(must have taken in 7th)</i>	PLTW: Flight and Space
Media Arts <i>(Semester 2, B-day)</i>		