

ATTENDANCE at North Academy World of Languages

NAWL is asking parents to partner with us in stressing to your child(ren) the importance of attending school regularly and arriving on time, every day. Joint S.A.I.L. / N.A.W.L. Attendance Video: [CLICK HERE](#)

What to do what a child is absent:

1. Visit the [N.A.W.L website](#) and click on the right tab entitled [Attendance – Report an Absence](#) on the left-hand side of the home-screen page. You may also: [CLICK HERE](#)
2. In addition to completing the [Attendance Form](#), you may also send a note to your child’s teacher. The note to the teacher does not replace completing the [form](#).
3. If your child is ill for three days or more, please supply a doctor’s note to your child’s teacher for the absence to be excused. You may also email this note to: tami.dennis@cms.k12.nc.us

What about Requesting an Absence for a valid educational opportunity:

Educational Opportunities that Will Be Considered for an Approved Absence Include:

1. A visit to a country where the student’s target language is the primary language.
2. Student participation in a significant sports tournament, music/arts performance, or activity organized by an outside agency.
3. Participation in a cultural ceremony (ceremonies connected with observed religious holidays are excused).

Absence approval will consider a student’s academic record and participation in other school-related overnight trips/exchanges. A maximum of five excused educational opportunity absences may be granted in one academic year. Excused absences will not be granted if the total number of consecutive days absent is ten or more. A Request for Absence for Valid Educational Opportunity Form must be submitted to the Front Office no less than five school days prior to the start of the absence: [Form - English](#) / [Form - Spanish](#)

Excused Absences Include:

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| - Illness of student | - Medically fragile (Doctor’s note or statement required) | - Homelessness or lack of transportation |
| - Death in immediate family | - Medical appointment | - Observation of Religious Holidays |
| - Quarantine | - Court or administrative proceedings | - Deployment activities |
| - Approved educational opportunities | | |

What happens if a student’s absence is not submitted or not excused?

If the school is not contacted, state law and school board policy require the school to call the parent or guardian to confirm the child’s absence. Missing school unexcused for ten days or more will result in a student’s magnet being revoked. This will require the students to re-enroll in their local community CMS school.

What should be done about missed work?

Assignments missed during the absence are the student’s responsibility to complete. Excused absences allow

work to be made up; however, teachers cannot be expected to provide make-up tutoring. Please remember to thank teachers who often go above-and-beyond to ensure a student is fully caught up after missing school.