

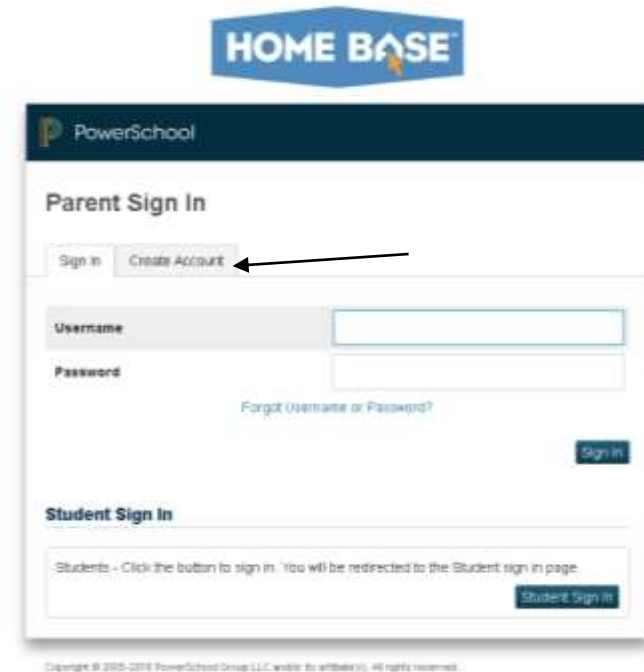
What is PowerSchool Parent Portal

PowerSchool Parent Portal gives parents and students access to real-time information including attendance, grades and detailed assignment descriptions, school bulletins and even personal messages from the teacher. PowerSchool's Parent Portal provides single sign-on access. With single sign-on access parents create and maintain their account using the appropriate access credentials. Once parents have created their account, they will be able to manage their account information, link any and all students to their account (for whom you have parental or legal rights), and set email and notifications preferences for each student linked to their account. If account sign-in information has been forgotten, it can be retrieved by using the auto-recovery feature on the sign-in page.

How to Log In to Parent Portal

Use this procedure to create a new parent account. In order to create an account, you must have the Access ID and Password for at least one student enrolled in school. When creating the account, you will need the Access ID and password for each student you want to associate to your parent account. If you do not have this information or have questions, contact your school.

1. Open your web browser to the CMS PowerSchool URL; ***cms.powerschool.com***. The Parent Sign-in page appears.
2. Click on the Create Account tab and then the Create Account button.



3. Fill in the Create Parent Account screen. **Note: You will choose your own user name and password. Passwords must be at least 6 characters. You may be prompted to select a different user name if the one you choose has already been used.**
4. Enter the student's first name, Access ID & Access Password and your relationship to him/her for each of your students.
5. Repeat Step 4 to add additional students to your account.
6. Click Enter. If successful, you will be directed to the Parent Sign-In screen. If you receive an error message, you will need to make any corrections it suggests and fill in the passwords again.

Create Account Screen:

HOME BASE

PowerSchool

Create Parent Account

First Name: John
Last Name: Smith
Email: JohnSmith@gmail.com
Desired Username: JohnSmith
Password: [masked] [Get Strong!](#)
Re-enter Password: [masked]
Password must: *Be at least 7 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account.

1	Student Name	Access ID	Access Password	Relationship
	John Smith	JS0012345	[masked]	Father

2

Provided by your child's school.

Sign-In Screen

HOME BASE

PowerSchool

Parent Sign In

Sign In Create Account

Username: [input]
Password: [input]
[Forgot Username or Password?](#)
[Sign In](#)

Student Sign In

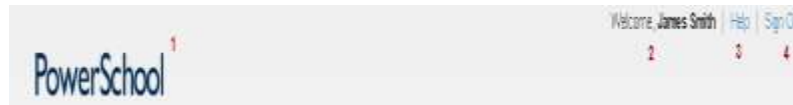
Students - Click the button to sign in. You will be redirected to the Student sign in page.
[Student Sign In](#)

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PowerSchool Parent Portal Start Page

When you sign in to PowerSchool Parent Portal, the start page appears. This page serves as the central point from which you begin your PowerSchool Parent Portal session. The start page consists of the following main areas:

- ✚ **Header:** The header appears at the top of the PowerSchool Parent Portal. The header includes the following information:



1. **PowerSchool Logo:** Click to return to the start page from anywhere within the application.
2. **Welcome, [Your Name]:** The first and last name of the person signed in. Your name should appear. If it does not, contact your school's PowerSchool administrator. In an effort to ensure that your account is secure and your information protected, the date and time of the last time you signed in appears when you hover over your name. This information can be used to alert you to any unusual account activity. If you experience any unusual account activity, report it to your school.
3. **Help:** Click to access the PowerSchool Parent Portal online help. Assistance is just a click away!
4. **Sign Out:** Click to sign out of PowerSchool Parent Portal.












- ✚ **Navigational Toolbar:** The navigation toolbar appears at the top of the start page, and is common to every page in the application. The navigation toolbar includes the following information:



1. **Student Tabs** - The first names of the students associated to your parent account appear in alphabetical order. Click the name of the student for whom you want to view information. The page refreshes and displays information for the selected student. If you click the name of a student and the message "Student information is not available at this time." appears, contact your child's school.
2. **Notification Icon** – Login security feature; displays date and time of your last system login.
3. **Printer Icon** - Click to print a printer-friendly version of the page you are viewing.

Navigation Menu: The navigation menu serves as the central point from which to navigate the pages of the PowerSchool Parent Portal. The navigation menu includes the following links:

Navigation

-  Grades and Attendance
-  Test Results
-  Grade History
-  Attendance History
-  Email Notification
-  Teacher Comments
-  School Bulletin
-  Class Registration
-  My Schedule
-  School Information
-  Account Preferences

Grades and Attendance - Click to view student grades and attendance for the current term.

Test Results – not currently enabled.

Grades History - Click to view student grades for the previous term.

Attendance History - Click to view attendance history for the current term.

Email Notification - Click to set the e-mail notifications you can receive on a regular basis.

Teacher Comments - Click to view any teacher comments.

School Bulletin - Click to view the current school bulletin.

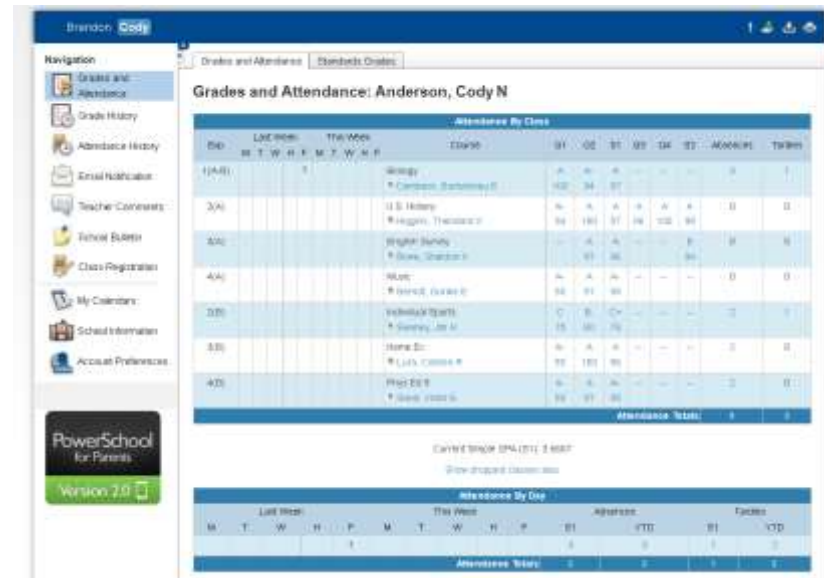
Class Registration - Click to register for classes and view course requests.

My Schedule – Click to view student schedule.

School Information – Click to view school address and contact numbers.

Account Preferences - Click to manage your PowerSchool Parent Portal account preferences.

Viewing Grades and Attendance



The screenshot shows the 'Grades and Attendance' page for a student named Anderson, Cody N. The page is divided into two main sections: 'Attendance By Class' and 'Attendance By Day'.

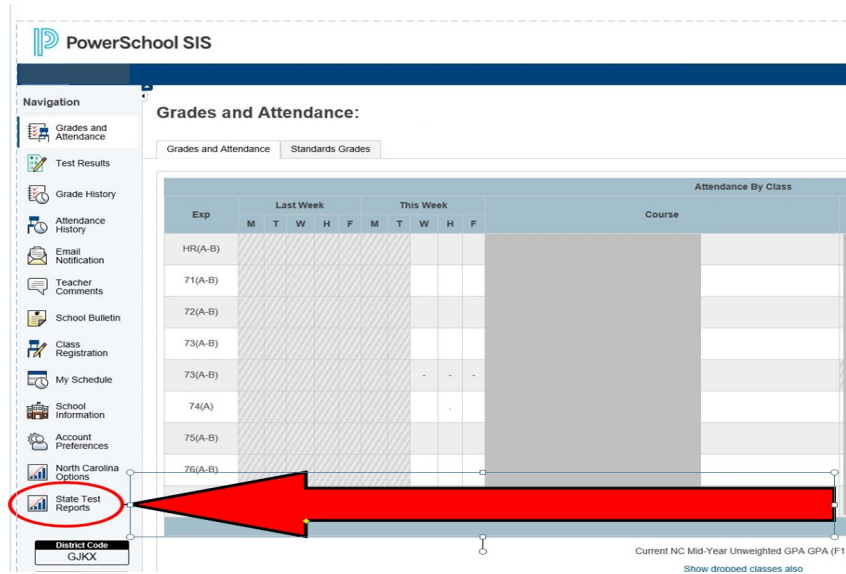
Attendance By Class: This table shows the student's attendance for various classes. The columns include 'ID', 'Last Week', 'This Week', 'E1', 'E2', 'E3', 'E4', 'E5', 'Average', and 'Total'. The rows list classes such as 'English', 'U.S. History', 'Physical Education', 'Math', 'Science', 'Worldwide Sports', 'Home Ec.', and 'P.E. 2'. The 'Attendance Total' at the bottom of this section is 0.

Attendance By Day: This table shows the student's attendance for each day of the week. The columns include 'Last Week', 'This Week', 'E1', 'E2', 'E3', 'E4', 'E5', and 'Total'. The 'Attendance Total' at the bottom of this section is 0.

Explanation of Abbreviations

- Q1:** First quarter
- Q2:** Second quarter
- Q3:** Third quarter
- Q4:** Fourth quarter
- S1:** First semester
- S2:** Second semester
- X1:** Mid-Term Exam
- E1:** Final Exam
- F1:** Final Grade

Accessing Individual Student Reports on PowerSchool Parent Portal



An Individual Student Report (ISR) of your student's state test score(s) is available in the web browser version of the PowerSchool Parent Portal. To view electronic copies of the ISR in the Parent Portal, click on *State Test Reports* at the bottom of the Navigation Menu located on the left hand side of the screen.

These reports are not yet available on the mobile app

PowerSchool may ask you to complete the Family Educational Rights and Privacy Act (FERPA) Annual Opt-Out Options form before continuing.

The Family Educational Rights and Privacy Act (FERPA) Annual Opt-Out Options Form

A response is required.

Parents and guardians have the right to opt-out of sharing directory information. More information about your FERPA rights may be viewed at this link: <https://www2.ect.gov/policy/gen/guid/fcra/ferpa/index.html>

Schools use directory information to publish items such as yearbooks, honor roll, newsletters, and graduation announcements. This also includes information about opportunities for scholarship programs and colleges to be sent to you.

Directory information may include student's name, address, telephone number, date and place of birth, participation in officially recognized activities and sports. A school may disclose directory information to third parties, for non-commercial use only.

Schools will never sell information to third parties for commercial purposes. Directory information will only be used for official purposes and to colleges and universities if you so choose.

Please provide an answer to the following required question(s). If this form is not returned, students will not be removed from sharing directory information.

Question 1: Do you grant permission to allow directory information to be shared for non-commercial purposes?

Yes, I give my permission for my student's directory information to be shared.

Question 2: Do you grant permission for your student's contact information to be provided to the US Military for the sole purpose of informing students of potential career opportunities?

Yes, I give my permission for my student's information to be shared with the US Military.

Question 3: Do you grant permission to share information with NC Public and Private Colleges?

In order to inform you and your student about educational and scholarship opportunities, North Carolina public and private colleges may request from the Department of Public Instruction your student's contact information (name, home address, home phone number).

Do you grant permission to share contact information with North Carolina public and private colleges and universities?

Yes, I give my permission for my student's information to be shared with colleges and universities.

Question 4: During the junior year of high school, students take the state-administered nationally-recognized college readiness assessment currently the ACT. Do you grant permission to share your student's ACT scores with:

Yes, I give my permission for my student's ACT scores to be shared.

Navigation

- Grades and Attendance
- Test Results
- Grade History
- Attendance History
- Email Notification
- Teacher Comments
- School Bulletin
- Class Registration
- My Schedule
- School Information
- Account Preferences
- North Carolina Options
- State Test Reports

State Test Reports

Coming Soon

[Information about North Carolina Individual Student Reports](#)

Once you are able to proceed, you will see the screen below. From this screen, you will select the ISR you would like to view.

Any standardized test score is a single indicator of student performance and one piece of his or her educational picture. Your student's test score should be considered along with all other information provided throughout the school year.