

Quail Hollow Middle

Meeting Minutes

Meeting Date: 01/31/2024 - 1:45pm

Title: ILC Meeting

Location:

Attendance

Team Members: Rachael Neill, Jennifer Rose

Guests:

Dewayne Simmons, Danielle Kelly, Lottie Watson, Taja Hough, Renee Meyrose, Sharon Wilson, Samantha Montgomery, Freda Gray

Minutes: Celebrate recent successes

Review and respond to coaching comments

Approval of last meeting's minutes

Old Business

Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

Additional Agenda Items

Action Taken:

- **Staffing Updates:**

Interview Status Checks:

8th Social Studies

7th ELA

7th Math

EC Asst

EC Extensions Asst

- **Upcoming Staff Learning:**

2/7 Action Teams

2/14 Early Release Day

Book Study Session #2

New 2024-2025 schedule

2/21 Department Meetings

2/28 ILC+ Rethinc

Upcoming Calendar Items for ILC:

ACCESS Testing

1/31 Incentive Day

2/6 ELA MAP/ Hough's B-day Confirm adjusted schedule

2/7 Math MAP/ Montgomery's B-day

Confirm adjusted schedule

2/13 NAEP; Valentine's Day Dance (Save the Date to Chaperone Please 😊)

The dance will be in the gym with refreshments in the MPR, immediately following school. It should not impact tutoring except for kids opting out to attend the dance.

2/14 Early Release Day

Confirm adjusted schedule

Other highlights?

WEEKLY TASKS:

Next week's day for Homeroom Visits:

Align with counselor clinics? (Watson)

Week of January 8: Tuesday the 9th (Meyrose sent Outlook invite)

Next week's GL Meeting Instructional Strategy Highlight & Presenter(s):

Top Five Reasons Entering Grades Consistently Matters:

Parent/Guardian Support--It's a form of communication

Opportunities for re-test, submitting missing work, etc.

Next Week's GL Meeting Teacher Feature:

Past: Richards, Ogletree, Tyson, Hawkins, Go, Campbell

This month's Qualtrics Submissions: Hough & Montgomery

Next Month

Other?

District Tasks:

Remote Learning Plan (OLD) due 1/23

State of the School Presentation due 2/26

Follow Up:

Magnet Schedule Feedback/Ideas

Timeline to share with staff

February 14: ERD?

EC Schedule for Second Semester

Future Falcons Next Steps

Counselor Meeting

Course Selection Cards

5th Grade Field Trips

Benchmark Slides for Grade Level

6th: Montgomery/Hough

7th: Kelly

Electives: Pearce/Shelton (Meyrose will prep...)

8th: Gray/Dr. Watson

Observation Updates:

Mid-Year PDP Reviews due 1/19

Peer Observations due 1/26

Assignments?

Subs requested?

2nd Round Comprehensive/Standard due 2/2 (updated)

Coaching Updates:

Coaching Tracker Input

Celebrations:

Trends for Growth:

Next Meeting

Date:

Time:

Title:

Location:

Adjourn

3:30pm
