Mint Hill Middle School
School Improvement Team (SIT)
Thursday, 25 May 2023
4:30 – 5:30 pm

SIT MEETING MINUTES

Team Members: Steve Drye; Brandi Doty; Don Fritz; Dayna Gerlach; Kelly Holmes; Kerry Hummel; Lexi McKinney; Donna Ratchford; Maya Shinn

Welcome
- Meeting began at 4:30 pm via Zoom link.
- Principal Steve Drye welcomed all attendees and reviewed the minutes from the 27 April 2023 SIT Meeting.
- Minutes were approved unanimously.

SIT Meeting Dates
Principal Drye reviewed the schedule for 1 remaining SIT meeting scheduled for 8 June 2023. At this meeting, preliminary EOG scores will hopefully be available to be shared.

School Improvement Plan
Principal Drye:
- Reviewed Indicators and associated Action Steps along with current progress;
- Solicited current members to continue to serve on SIT next year and discussed upcoming elections to replace members leaving; and
- Briefly shared the SIP end of year closeout process.

Staffing 2023-2024 - Vacancies
Principal Drye discussed current vacancies and staffing efforts for the 2023-24 school year:
- He noted that a number of staff had been hired from other districts and through the internal transfer process including 2 EGGC teachers, an EC Extensions teacher, an ELA Teacher, a Math Teacher, a Social Studies Teacher, and a MTSS Facilitator; and
- He noted that he is continuing to seek to fill the following vacancies:
  - AP
  - EC Extensions Assistant (2)
  - ELA Teacher
  - Custodians (2)

Logistics
Principal Drye reviewed logistics associated with:
- Late afternoon buses;
- EOG Testing on 31 May, and 2 June 2023; and
- Our malfunctioning electronic marquee sign and ongoing efforts to resolve the problem by moving to cloud-based operations.

Title IX Review
- Assistant Principal Dayna Gerlach provided a review of the process and current reporting.
- MHMS has been assigned a district investigator to assist in cases and we work closely with the Title IX Office to ensure that all cases / investigations are in compliance with no unresolved cases in the Title IX portal.

EOY Calendar
Principal Drye reviewed a list of upcoming events including an EOG Testing, field days, and 8th grade promotion ceremonies.

Closing / Next Meeting
- Next meeting was set for Thursday, 18 May 2023 @ 4:30 pm via Zoom (see link below)
- Meeting adjourned at 5:15 pm
All SIT meetings are open to interested parents or community members.

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