Mint Hill Middle

Meeting Minutes

Meeting Date: 11/04/2021 - 7:00pm
Title: MHMS SIT Meeting
Location: Zoom

I. Attendance
Team Members: Kathleen Bedell, David Lail, Steve Drye, Kelly Holmes, Mary Kelly
Guests:

II. Celebrate recent successes

III. Review and respond to coaching comments

IV. Approval of last meeting’s minutes
Minutes were approved

V. Old Business

VI. Indicators to Assess-Create-Monitor

- Indicators Assessed
- Objectives Planned For
- Monitor (updates made)

VII. Other Business

Action Taken:

Principal Steve Drye:
- Welcomed all and introduced 2 new members: Kathleen Bedell, Teacher Assistant Representative, and Kelly Holmes, Instructional Support Representative.
- Discussed Indicator B3.03 Principal Monitors Instruction and reviewed the CMS Core Action Walkthrough (CAWT) process, instrument, and dashboard. Reviewed adopted curricula (i.e., EL Education for ELA and Open Up Resources for Math) and how the CAWT process is meant to ensure a guaranteed viable curriculum / equity in every classroom.
- Provided an update on key school topics / areas of interest including Covid; CMS calendar updates (i.e, 3 additional Early Release Days on 17 November 2021; 9 February 2022; and 30 March 2022); loss of staff through leveling; current and anticipated vacancies along with recent hires; MTSS Brochures; PTSA events; and upcoming Quarterly Parent Meetings (i.e., 13 January 2022; 10 March 2022; 19 May 2022)

Assistant Principal Mary Kelly:
Provided an overview of the Title IX process and requirements
Provided an update on Title IX cases since our last meeting.
Advised parents to talk to their students about particular cases (e.g., social media posts; "sexting")

Principal Steve Drye:

- Opened the meeting up for general questions. None were offered.
- Thank participants and concluded the meeting

VIII. Next Meeting
- Date: 12/16/2021
- Time: 4:30pm
- Title: SIT Meeting - 16 December 2021
- Location: https://cms-k12-nc-us.zoom.us/j/96331147792?pwd=a3ZrbHorNExJaTNXWGRYWGybTJFUT09

IX. Adjourn
- 7:40pm