



# PARENT HANDBOOK

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## WELCOME CHARGER FAMILY MEMBERS!



We are thrilled that you have chosen our magnet program for your child's education. The Charlotte-Mecklenburg Virtual School team recognizes that family partnerships are critical for students to be successful in our virtual learning environment. We need

you! Being a parent of a virtual student requires a unique set of knowledge and skills that we wanted to share with you in this parent handbook so you feel equipped to support your child's academics. We are here to partner on Zoom, on the phone, through ParentSquare, and in person! Our school is physically located at 7030 Nations Ford Rd. Charlotte, NC 28217. Our staff has specific on-campus days, so we encourage parents to make an appointment with our office staff or teachers before coming to campus so you can get what you need. We look forward to meeting you!

**John Cline**, Principal

## UPDATING YOUR CONTACT INFORMATION

If your contact information changes at any point during the school year, it is important for you to inform us as quickly as possible.

### PHONE NUMBER OR EMAIL CHANGE

Phone number and email updates can be made by completing the Contact Information Update form on the [CMVS website](#). It is located under Quick Links.

### ADDRESS CHANGE

To update your physical address, you must provide the following to the school registrar. School registrar information can be found on the [CMVS website](#).

Documents can be scanned and then emailed, or delivered in-person.

### One document from Group A AND one document from Group B

#### Group A

- Copy of residential deed OR record of most recent residential mortgage statement
- Notarized residency affidavit AND copy of mortgage statement, deed or lease from homeowner/leaseholder affirming tenancy
- Copy of residential lease
- HUD closing statement

#### Group B

- Any ONE utility bill or work order dated within the past 30 days, including gas, water, electric, telephone, or cable
- Valid North Carolina driver's license OR valid North Carolina Identification card
- Payroll stub, bank statement, credit card statement dated in the last 30 days
- Current vehicle registration
- Vehicle tax bill, property tax bill, W-2, or Medicaid card dated with the last year

### OR one document from Group C

#### Group C

- Letter from approved agency (group home)
- Refugee resettlement letter
- Copy of Charlotte Housing Authority lease

These documents are for address verification and must reflect the current address for enrollment or change of address. For more information, please visit the [CMS website](#).

If you have any questions, contact the school registrar.

## MAGNET COMPACT

### EXPECTATIONS FOR THE SCHOOL

The virtual magnet program is a non-traditional, personalized approach that provides access to rigorous coursework that prepares students for college and a career. Charlotte-Mecklenburg Virtual School will ensure that students have access to curriculum that is aligned to state and national academic standards. Additionally, the school will provide a supportive and interactive learning environment that engages learners through a variety of methods. The staff at Charlotte-Mecklenburg Virtual School will connect students with resources that promote the social and emotional well-being of our students.

### EXPECTATIONS FOR THE TEACHER

Charlotte-Mecklenburg Virtual School teachers will participate in professional development that is aligned with the needs of the students and school community. Teachers are focused on effectively connecting with students in a digital format and developing content that is relevant for students. Our teachers are highly responsive to communication through a variety of ways and interact with families consistently for the benefit of students.

### EXPECTATIONS FOR THE STUDENT

Students who are on-line learners display self-direction, self-motivation, self-advocacy and a strong commitment to learning. Students will demonstrate participation in the completion of all assignments and course meetings as necessary. They will contribute to sustaining a school environment that promotes mutual respect and supports the success of others. Students must log in and engage in coursework regularly. Students will serve as equal partners in their educational experience with the school and be responsive to the school regarding academic progress. Students who accrue excessive absences (11 or more) or are consistently behind pace in their coursework after interventions are implemented may lose continuation of enrollment.

### EXPECTATIONS FOR THE FAMILY

Families will serve as an equal partner in the educational experience through communication and participation with Charlotte-Mecklenburg Virtual School. Families will follow the steps for enrollment as outlined by attending information sessions, completing transfer requests, submitting documentation for transcript reviews, and attending orientation sessions. Families will be responsive to communication from the school regarding academic progress.

### ENTRANCE REQUIREMENTS

#### Middle School (grades 5-8)

- For students seeking midyear transfer: students must have passed (prior year) and be passing (current year) at least 3 classes including Math and ELA. Students must have not have been retained at any point in grades 6-8
- For students seeking beginning of year transfer: students must have passed (prior year) at least 3 classes including Math and ELA. Students must have not have been retained at any point in grades 6-8

#### High School (grades 9-12)

- Students in the 9th or 10th grade for the first time through lottery or all students in grades 9-12 through a transfer request at the beginning of the year.
- Students can also be admitted as space is available in the second semester through a transfer request submitted to the Student Placement Department.
- All students must complete a transcript analysis to determine approval for enrollment. The transcript analysis will include a review of credit history.

## MAGNET COMPACT, CONTINUED

### CONTINUATION REQUIREMENTS

#### Middle School (grades 5-8)

- Students in grades 5-8 must adhere to expectations for attendance and participation, to include being on camera during synchronous instruction and completing assignments during asynchronous instruction.
- Students must not have excessive unexcused absences (no more than 10 per semester).
- Students in grades 4-8 must pass 3 courses (must include Math and ELA).
- Students must complete the Digital Citizenship course and have appropriate daily technology use. (Refrain from visiting inappropriate and unapproved websites.)

#### High School (grades 9-12)

- Students in grade 9 must earn at least 6 credits by the end of the year.
- Students in grade 10 must earn at least 12 credits by the end of the year. Three must be in English I, English II and Math I
- Students in grade 11 must earn at least 18 credits by the end of the year
- Students must attend all required on-campus exams
- All credits for continuation must be earned in high school. Middle school credits count towards graduation but DO NOT count towards continuation requirements.

## SUPPORTING YOUR VIRTUAL LEARNER

### TIME MANAGEMENT

Time management is one of the most challenging aspects of virtual learning. Some things to keep in mind:

- **Students must work in every class, every day.**
- On days with live/synchronous instruction, students will have approximately 40 minutes of synchronous work and 45 minutes of asynchronous work
- On days with no live/synchronous instruction, students will have 85 minutes of asynchronous work.
- Build in breaks throughout the day.
- Start with more challenging tasks in the morning.
- Post your student's daily schedule in a place that is visible for both you and the student.
- Students' synchronous time will fall during their scheduled block of time for their courses in PowerSchool. Below is a suggestion for completing asynchronous as well; however, there is flexibility. Additionally, teachers will communicate expectations for specific days of the week on the homepage of their Canvas course.

## 9TH GRADE SAMPLE SCHEDULE

Time	Details
7:15-7:45	Work Time
<b>7:45-9:05</b> <b>1st block</b>	7:45-8:30: Synchronous
	8:30-9:05: Asynchronous/Office Hours/Small group instruction
<b>9:10-10:35</b> <b>2nd block</b>	9:10-9:55: Synchronous
	9:55-10:35: Asynchronous/Office Hours/Small group instruction
<b>10:40-12:05</b> <b>3rd block</b>	10:40-11:25: Synchronous
	11:25-12:05: Asynchronous/Office Hours/Small group instruction
12:05-12:35 lunch	
<b>12:35-2:00</b> <b>4th block</b>	12:35-1:20: Synchronous
	1:20-2:00: Asynchronous/Office Hours/Small group instruction
2:00-2:15	Work Time

### UNDERSTANDING CMVS LEARNING PLATFORMS

At CMVS, students access their courses through three different platforms: CMS Canvas, North Carolina Virtual Public School Canvas, and Edgenuity SIS. The platform used for each course is indicated in the student's schedule under the "Room" column.

Exp	Trm	Crs-Sec	Course Name	Teacher	Room	Enroll	Leave
1(A-B)	18-19	3A027X080V-1	AP Environmental Science VPS	South, Danielle R	NCVPS	08/27/2018	06/08/2019
2(A-B)	18-19	4A077X080V-2	AP United States History VPS	South, Danielle R	EDGEN SIS	08/27/2018	06/08/2019
3(A-B)	18-19	2A007X080V-3	AP Calculus AB VPS	South, Danielle R	NCVPS	08/27/2018	06/08/2019
4(A-B)	S1	10235X0000-4	Honors English III	Eilers, Carron A	CANVAS	08/27/2018	01/23/2019

## SUPPORTING YOUR VIRTUAL LEARNER, CONTINUED

CANVAS & NCVPS STUDENT LOG IN	EDGENUITY SIS STUDENT LOG IN
<p>Students access their "CANVAS" and "NCVPS" classes via their NCEdCloud login:</p> <ul style="list-style-type: none"> <li>• <a href="https://my.ncedcloud.org">my.ncedcloud.org</a></li> <li>• <b>Username:</b> Student ID</li> <li>• <b>Password:</b> YYYYDDMM (or your password from your previous school or school)</li> <li>• Click on the CANVAS icon or the NCVPS icon</li> </ul> <p><b>PASSWORD SUPPORT:</b> Email the school's technology facilitator</p>	<p>Students access their "EDGEN SIS" classes through the Edgenuity SIS login page:</p> <ul style="list-style-type: none"> <li>• <a href="https://sislogin.edgenuity.com/">https://sislogin.edgenuity.com/</a></li> <li>• <b>Username:</b> cmvhsStudent ID (example: cmvhs88776002)</li> <li>• <b>Password:</b> Student ID (example: 88776002)</li> <li>• Click on the name of the course</li> </ul> <p><b>PASSWORD SUPPORT:</b> email the school's technology facilitator</p>

### MONITORING GRADES & ATTENDANCE

At CMVS, students access their courses through three different platforms: CMS Canvas, North Carolina Virtual Public School, and Edgenuity SIS. The platform used for each course is indicated in the student's schedule under the "Room" column.

Exp	Trm	Crs-Sec	Course Name	Teacher	Room	Enroll	Leave
1(A-B)	18-19	3A027X080V-1	AP Environmental Science VPS	South, Danielle R	NCVPS	08/27/2018	06/08/2019
2(A-B)	18-19	4A077X080V-2	AP United States History VPS	South, Danielle R	EDGEN SIS	08/27/2018	06/08/2019
3(A-B)	18-19	2A007X080V-3	AP Calculus AB VPS	South, Danielle R	NCVPS	08/27/2018	06/08/2019
4(A-B)	S1	10235X0000-4	Honors English III	Eilers, Carron A	CANVAS	08/27/2018	01/23/2019

POWERSCHOOL For monitoring CMS Canvas Courses	NCVPS	EDGENUITY SIS
<ul style="list-style-type: none"> <li>• Obtain the student's Access ID and Access Password from the school registrar (call or email to inquire).</li> <li>• Once you have the letter, using your browser, Go to <a href="https://cms.powerschool.com/public/home.html">https://cms.powerschool.com/public/home.html</a></li> <li>• Click the Create Account tab</li> <li>• Click the Create Account button</li> <li>• Follow the instructions and enter your account information.</li> <li>• Once you have created the account, you can set up the Mobile App.</li> <li>• The CMS District Code is: GJKX</li> </ul>	<p><b>Step 1: Generate a Student Pairing Code</b></p> <ul style="list-style-type: none"> <li>• Student logs into their NCVPS Canvas Account</li> <li>• Click Account</li> <li>• Click Settings</li> <li>• Click Pair with Observer</li> <li>• Write down pairing code</li> </ul> <p><b>Step 2: Create Parent Account &amp; Pair Student</b></p> <ul style="list-style-type: none"> <li>• <a href="https://ncvps.instructure.com/login/canvas">https://ncvps.instructure.com/login/canvas</a></li> <li>• Click Parent of a Canvas User?</li> <li>• Complete the form</li> <li>• Enter the pairing code from Step 1.</li> <li>• Click Start Participating</li> </ul>	<p>To be added as a Guardian Observer for an Edgenuity SIS course:</p> <ul style="list-style-type: none"> <li>• Email the school Academic Facilitator with the subject line: Edgenuity SIS Guardian Account</li> <li>• In the email, include your First Name, Last Name, and Phone Number</li> <li>• You will receive an confirmation email when the account has been created</li> </ul>

Detailed instructions and demonstration videos for setting up parent accounts are located on the CMVS website under Quick Links.

### CREATING AN AT-HOME LEARNING ENVIRONMENT

Where students learn can affect how well they learn. Parents and guardians often wonder how to set their child up for success with the best place to learn at home. This guide suggests how families can create spaces at home that are safe and comfortable for student learning. As you help your student create their work space, think about the environment you would need to focus on your most important work!

- **Choose the Space:** Identify an area of your home where your child can be comfortable and is able to focus. This might mean designating an existing space that you and your child know will be quiet, comfortable, and as distraction-free as possible. This may be at the kitchen table, in the child's bedroom, or a space shared with their siblings. When selecting a space for your child to work:
  - Make it comfortable—but not too comfortable. Choose a chair that your child can comfortably sit in for long periods of time and ensure they have a desk or other flat surface that can accommodate their books, laptops, and other learning supplies. Remember--beds and couches are for relaxing--not learning!
  - Encourage your child to personalize their learning space by adding decorations, artwork, or anything else that might help them to stay motivated and be inspired.
- **Organize Materials:** Check in with your child to create a list of materials they need to be successful when learning at home.
  - Work with your child to organize materials in their learning space so everything is accessible and your child can independently find whatever they need.
  - Contact the school counselor or social worker if your child is in need of school supplies
- **Minimize Distractions:** Learning from home comes with many distractions including electronic devices and outside noises. Create a space that minimizes these distractions.
  - **Electronic Devices:** Smart phones and gaming consoles can be nearly impossible for many students to resist. When possible, remove these devices from the learning environment, and create designated times throughout the day when these devices are allowed.
  - **Outside Noises:** Television, family members, pets running in the house, or siblings listening to loud music can all be sources of interruption. Eliminate these distractions when possible, and/or provide students with headphones that will block the distracting noises.
- **How can I support my child's success at home if creating a remote learning space is not an option?** We understand the many challenges families face when it comes to remote learning, including finding or dedicating specific space. If designating a space at home is not an option, you can still set your child up for success.
  - If you know your child may have to work in different spaces, talk with your child about what a flexible routine might look like and organize materials in a portable carrying case with a secured lid or zipper.
  - If the space where your child does their schoolwork can become noisy at times, offer some headphones to help them focus.

### COMMUNICATION

Two-way communication between the school and the home is vital to your student's success. To ensure you are receiving all relevant communication, please do the following:

- Ensure that your contact information is updated in PowerSchool. Emails addresses and phone numbers can be updated with a simple phone call or email to the school. To update your mailing address, you will need to provide two proofs of address to the school registrar.
- Sign up for ParentSquare: <https://www.parentsquare.com/signin> (under Register, enter your phone number or email address that is stored in PowerSchool).

## SUPPORTING YOUR VIRTUAL LEARNER, CONTINUED

- Read the weekly newsletter delivered through ParentSquare every Sunday at 6 PM
- Ensure students are checking their CMS email daily

### ADDITIONAL ACADEMIC SUPPORTS

Students at CMVS have several opportunities for academic support outside of their synchronous learning sessions.

- CMVS & NCVPS Teacher Office Hours: All CMVHS and NCVPS teachers have regularly scheduled office hours throughout the week. Office hours are posted on teachers' Canvas pages.
- Tutor.com: Provided by the Charlotte-Mecklenburg Library. Students get 10 free on-line tutoring sessions each week with a live tutor. <https://www.cmlibrary.org/resource/tutorcom-live-homework-help>
- NCVPS Peer Tutoring Center: For students enrolled in NCVPS classes only. To access the peer tutoring center: [ncvps.upswing.io](http://ncvps.upswing.io). More information can be found at [ncvps.org/peer-tutoring-center](http://ncvps.org/peer-tutoring-center)
- Edvantage Tutoring: For students enrolled in Math 1 and Biology. Contact the Math 1 or Biology teacher for more information.

### HOW TO SUPPORT YOUR VIRTUAL LEARNER CHECKLIST

Use the checklist below to ensure you have everything in place to support your student in the virtual learning environment:

- Work with your student to create a daily schedule and post that schedule in a visible place
- Ensure students know how to access all courses in their PowerSchool schedule
- Set up parent accounts to monitor grades and attendance
- Create an at-home learning environment that is quiet and organized
- Ensure students are utilizing teacher office hours and any other academic supports necessary
- Maintain two-way communication by ensuring your contact info is up to date
- Sign up for ParentSquare

## GRADING POLICIES

Grades are a large part of how we monitor mastery in the classroom. It is crucial to know how final grades are determined and what can be expected when a student begins the class. Grades are broken down into three categories, as outlined by CMS policy:

1. Prepare Assignments (20%)
  - a. Prepare assignments are smaller assignments that allow students to interact with and practice what they have learned each day. These assignments can include, but are not limited to: warm ups, exit tickets, and homework/asynchronous work. Assignments that fall into this category are up to the discretion of the teacher.
  - b. Students will have a minimum of 9 and a maximum of 18 prepare assignments per quarter.
2. Rehearse Assignments (30%)
  - a. Rehearse assignments are larger than Prepare Assignments and help show the progress students are making towards mastery of the unit and standards. These assignments may include, but are not limited to: quizzes, labs, smaller projects, and/or discussion boards. Assignments that fall into this category are up to the discretion of the teacher.
  - b. Students will have a minimum of 6 and a maximum of 10 rehearse assignments per quarter.

3. Perform Assignments (50%)
  - a. Perform assignments are cumulative and/or formative assessments used to measure mastery in the content. These assessments may include, but are not limited to: unit tests, larger projects with rubrics, and writing assignments, such as essays. Assignments that fall into this category are up to the discretion of the teacher.
  - b. Students may have one re-take on perform assignments, in which they may earn up to 80% on a re-assessment, per CMS policy. Students will not have an opportunity to retake the midterm or the final exam, whether teacher made or state given.
  - c. Students will have a minimum of 3 and a maximum of 4 perform assignments per quarter.

### LATE WORK

Late work policies will vary by teacher, but should not exceed expectations established by CMS. CMS guidelines for late work policies include penalties of no more than 5 points per day deducted from the assignment. Students with 504 or IEP extensions will be able to turn in their work late without penalty as long as it is within their accommodations window. Following their extension window, students will be susceptible to late work penalties of no more than 5 points per day.

CMS also outlines that late assignments should be submitted and will be accepted up to one week (5 school days) following the Perform grade that coincides with the assignment missing. Many courses may lock their units following this five day grace period. Students may request, by email, an opportunity to make up a missing Perform assessment following this five day grace period, if necessary. Additional flexibility will vary by teacher. Be sure to read through each course's syllabus to know their late work policy.

### GRADING FEEDBACK

Teachers will grade and provide feedback within five days from the due date of the assignment, granted the assignment be turned in on time. Please allow teachers time to grade each assignment with integrity, as some assignments may take longer than others. Teachers have five days from when a late assignment is submitted to grade that assignment, if it is turned in within the five day grace period.

### FINAL GRADE DETERMINATION

Final grades are calculated using the following numbers:

1. Q1/Q3 grade (Midterm exam counts for 20% of the Q3 grade)
2. Q2/Q4 grade (Final Exam counts for 20% of the Q4 grade)

### CMS GRADING SCALE

Students can receive no less than a 50% in their first quarter of the semester to ensure the opportunity to succeed in the second quarter. A passing grade in CMS is 60%, following a 10 point grading scale:

- A. 90-100
- B. 80-89
- C. 70-79
- D. 60-69
- F. <60

## GRADING POLICIES, CONTINUED

### GRADES FOR OUR ACADEMIC PARTNERS

#### EdgenuitySIS

Courses on EdgenuitySIS will be graded through the Edgenuity platform and the "Actual Grade" from these courses will be transferred to PowerSchool at the end of the course

#### NCVPS

Students taking NCVPS courses will be graded by their NCVPS teachers on their platform. The overall grade from the NCVPS course will be transferred to PowerSchool at the end of the semester. Both platforms are CMS virtual partners, with teachers outside of CMS, and thus may not mirror CMS grading policies. More information about NCVPS grading policies can be found on the NCVPS website: <https://ncvps.org/>

## ATTENDANCE POLICY

Attendance is a vital part of the learning experience. Therefore, we require that students log in and complete their work daily. For a student to be considered present, attendance at any required synchronous sessions AND completion of each day's work according to the course pacing is required. Attendance will be updated and recorded in PowerSchool one day in arrears according to the following:

- For **asynchronous** sessions, students must submit the daily activity to be considered present.
- For **synchronous** sessions, students must attend the synchronous session **AND** complete the daily activity in order to be counted present.
- For synchronous sessions, students will be marked tardy if they are not present with cameras on when the session starts (3 tardies = 1 absence)
- 10 day CMS attendance policy will be enforced (10+ absences = Failure of course)

In the event that a student fails to log-in whether for an excused or unexcused absence, the opportunity to make-up missing work will be provided. The following expectations will be followed for makeup and late work:

- Students are expected to make every effort to contact teachers when they are absent to obtain instructions for make-up work.
- When circumstances warrant exceptions, teachers may work with students to extend deadlines and/or set aside penalties. Such situations are rare, and students should not expect to be offered these opportunities often.
- All absences should be reported using the Report an Absence link on the CMVS website:
- <https://www.cmsk12.org/charmeckvirtualHS>

## EXPECTATIONS FOR STUDENTS

### DAILY EXPECTATIONS

- Attend your required zoom sessions and complete daily assignments for each course to maintain strong attendance.
- Be engaged in synchronous learning! Make sure to focus on the teacher and participate in activities and leave your camera on. It helps us help you!
- Use the chat:
  - Be respectful, encouraging, and inclusive.
- Complete and submit your daily assignment for each class, each day.

### COMMUNICATION

- Check school email and Canvas announcements daily
- Read the CMVS newsletter weekly
- Respond to messages from teachers and staff members within 24 hours
- Use formal, respectful language when communicating with teachers and staff
- Let your teachers or School Counselor know if you are sick, struggling, and/or need support.
- Ask for help: Your teachers are here to help and support you! Ask for help. Attend office hours. Set up 1:1 meetings

### DIGITAL CITIZENSHIP

- Students need to be safe: utilize the internet safely by knowing the sites you are visiting and the people you are talking to, and the information you are posting.
- Use technology appropriately: Your CMS school device(s) should be utilized for school tasks and communication only. Be sure to visit trustworthy sites.
- As stated in the [parent/student handbook](#) in policy IJNDB-R, CMS reserves the right to monitor the on-line activities of students. Gaggle will be monitoring Google and Canvas activity on students' Google and Canvas accounts that have been provided by CMS. These accounts are meant to be used to help facilitate learning and students should not have any assumptions of privacy or confidentiality when using them.

### ACADEMIC HONESTY

- Academic honesty and integrity are core pillars for excellence in education. Assignments, exams, and other types of school work are measures of student performance. Honesty is required to get an accurate view of what students are learning.
- Cheating, plagiarism, dishonesty, falsification of assignments, falsification or forgery of signatures, violation of software regulations, violation of copyright laws, violation of the acceptable use policy and inappropriate computer access are prohibited and violation of the Honor Code. Copying homework, sharing answers, copying from the internet, and using information without properly citing it is also considered cheating and a direct violation to the student Honor Code.

### Code of Conduct

CMVS students are expected to follow the CMS Student Code of Conduct.

## ACADEMIC PLANNING

Students enroll in 8 courses per year

Courses are taught either as semester long or year long

Every course is equal to one credit

### GRADUATION REQUIREMENTS

Students are required to have 24 credits to graduate from CMS:

- English - English I, II, III, IV
- Math - NC Math I, II, III and a 4th Math
- Science - Earth Science, Biology, a Physical Science (Physical Science, Chemistry or Physics fulfill this requirement)
- Social Studies World History, American History, Civic Literacy, Economics and Personal Finance



## ACADEMIC PLANNING, CONTINUED

- Health/PE - 1 Credit - Must pass CPR test (most students who were in CMS in 8th grade have already completed this)
- Eight Electives: 2 credits must be any combination of courses in CTE, Arts education, and World language.

Please note: To meet the minimum admissions requirement for the UNC System, a student must complete a specific math sequence and have a minimum of two (2) years of credit in the same world language.

### PROMOTION REQUIREMENTS

Students must meet the following requirements to be promoted from one grade to another.

- 9th to 10th - Students must earn six (6) credits during the 9th grade. Credits may be earned in any course.
- 10th to 11th - Students must have earned a cumulative total of 12 credits (which must include English I, English II, and Math I).
- 11th to 12 - Students must have earned a cumulative total of 18 credits.

Please note: High school credits earned in middle school do not count towards credits that must be earned each year in order to be promoted to the next grade. However, credits earned in middle school do count towards the total number of credits necessary to satisfy graduation requirements.

### CAREER AND COLLEGE PROMISE DUAL ENROLLMENT

Students in 11th and 12th grades with a GPA of 2.75 or higher are eligible for Career and College Promise through Central Piedmont Community College. Please contact your school counselor for more information.

### MIDDLE AND HIGH SCHOOL PLANNING GUIDES -

CMS provides a Planning Guide that describes the courses that are needed for your CMS Diploma and a guide to help you plan your middle and high school careers. The Planning Guides can be found on the CMS website: <https://www.cmsk12.org/>

## TESTING REQUIREMENTS

### ON-LINE EXAMS

The courses listed below require **IN-PERSON** attendance for state exams. Attendance at in-person exams is mandatory and is part of the CMVS Magnet Agreement. To inquire about transportation for in-person exams, please contact the school testing coordinator.

### High School

End-Of-Course Exams	National Exams
Math 1 Math 3 English II Biology Accounting I Food & Nutrition Career Management Business Essentials	PSAT PreACT/CCRAA-10 ACT Workkeys Access for ELLS WIDA ACT Advanced Placement

### Middle School

End-Of-Grade Exams & End-Of-Course Exams	National Exams
Math (6th, 7th, 8th) Reading (6th, 7th, 8th) Science (8th) Math 1 Math 3	MAP Testing Access for ELLS WIDA

### CALENDARS

#### A Day/B Day Calendar

2023 - 2024 A/B Day Schedule				
<b>August 2023</b>				
Mon.	Tues.	Wed.	Thurs.	Friday
28A	29B	30A	31B	
<b>September 2024</b>				
Mon.	Tues.	Wed.	Thurs.	Friday
4 Holiday	5B	6A	7B	8A
11B	12A	13B	14A	15B
18A	19B	20A Early Release	21B	22A
25 Workday	26B	27A	28B	29A
<b>October 2023</b>				
Mon.	Tues.	Wed.	Thurs.	Friday
2B	3A	4B	5A	6B
9A	10B	11A	12B	13A
16B	17A	18B	19A	20B
23A	24B	25A Early Release	26B	27A
30B	31A			
<b>November 2023</b>				
Mon.	Tues.	Wed.	Thurs.	Friday
		1B	2A	3B
6 Workday	7 Workday	8A	9B	10 Holiday
13A	14B	15A	16B	17A
20B	21A	22 Annual Leave	23 Holiday	24 Holiday
27B	28A	29B	30A	
<b>December 2023</b>				
Mon.	Tues.	Wed.	Thurs.	Friday
				1B
4A	5B	6A	7B	8A
11B	12A	13B	14A	15B
18A	19B	20 Workday	21 Holiday	22 Holiday
25 Holiday	26 Annual Leave	27 Annual Leave	28 Annual Leave	29 Annual Leave
<b>January 2024</b>				
Mon.	Tues.	Wed.	Thurs.	Friday
1 Holiday	2 Workday	3A	4B	5A
8B	9A	10B	11A	12B
15 Holiday	16A	17B	18A	19B
22A	23B	24A	25 Workday	26B
29A	30B	31A		
<b>February 2024</b>				
Mon.	Tues.	Wed.	Thurs.	Friday
			1B	2A
5B	6A	7B Early Release	8A	9B
12A	13B	14A	15B	16A
19 Holiday	20B	21A	22B	23A
26B	27A	28B	29A	
<b>March 2024</b>				
Mon.	Tues.	Wed.	Thurs.	Friday
				1B
4A	5B	6A	7B	8A
11B	12A	13B Early Release	14A	15B
18A	19B	20A	21B	22A
25B	26A	27B	28A	29 Workday
<b>April 2025</b>				
Mon.	Tues.	Wed.	Thurs.	Friday
1 Annual Leave	2 Annual Leave	3 Annual Leave	4 Annual Leave	5 Annual Leave
8B	9A	10B	11A	12B
15A	16B	17A	18B	19A
22B	23A	24B	25A	26B
29A	30B			
<b>May 2024</b>				
Mon.	Tues.	Wed.	Thurs.	Friday
		1A	2B	3A
6B	7A	8B	9A	10B
13A	14B	15A	16B	17A
20B	21A	22B	23A	24B
27 Holiday	28A	29B	30A	31B
<b>June 2024</b>				
Mon.	Tues.	Wed.	Thurs.	Friday
3A	4B	5A	6B	7A
10 Workday	11 Workday			

Any school day missed due to severe weather will be added to the next make-up day on the CMS academic calendar. This ensures the entire calendar will not be affected. For example, if school is closed on February 5 (B day), the make-up day would be an B day to replace it.

CALENDARS, CONTINUED

Academic Calendar

Charlotte-Mecklenburg Schools 2023-2024 Calendar

July 2023			August 2023			September 2023			October 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
2	3	4	5	6	7	8	1	2	3	4	5	6	7		
9	10	11	12	13	14	15	6	7	8	9	10	11	12	13	14
16	17	18	19	20	21	22	13	14	15	16	17	18	19	20	21
23	24	25	26	27	28	29	20	21	22	23	24	25	26	27	28
30	31						27	28	29	30	31				

  

November 2023			December 2023			January 2024			February 2024								
S	M	T	W	T	F	S	S	M	T	W	T	F	S				
5	6	7	8	9	10	11	1	2	3	4	5	6	7	8	9	10	
12	13	14	15	16	17	18	3	4	5	6	7	8	9	10	11	12	13
19	20	21	22	23	24	25	10	11	12	13	14	15	16	17	18	19	20
26	27	28	29	30			17	18	19	20	21	22	23	24	25	26	27
							24	25	26	27	28	29	30	31			

  

March 2024			April 2024			May 2024			June 2024									
S	M	T	W	T	F	S	S	M	T	W	T	F	S					
3	4	5	6	7	8	9	1	2	3	4	5	6	7	8	9	10	11	
10	11	12	13	14	15	16	2	3	4	5	6	7	8	9	10	11	12	13
17	18	19	20	21	22	23	8	9	10	11	12	13	14	15	16	17	18	19
24	25	26	27	28	29	30	15	16	17	18	19	20	21	22	23	24	25	26
							22	23	24	25	26	27	28	29	30	31		

1st Quarter: 48 days  
 2nd Quarter: 41 days  
 3rd Quarter: 44 days  
 4th Quarter: 44 days

Total Instructional Days: 177  
 Total Instructional Hours: 1,062

July 4 is a holiday for 12-month employees only

Makeup Days:  
 1. 11/6/23  
 2. 11/17/23  
 3. 12/20/23  
 4. 1/2/24  
 5. 1/25/24  
 6. 3/29/24

This calendar reflects the 2023-2024 academic calendar approved by the Board of Education on Nov. 9, 2022. School makeup days will be used in the order listed. The superintendent may waive up to four makeup days. S.S.L. 2022-59/58.671 authorized the use of Remote Instruction for emergency closures such as inclement weather.

A regularly updated list of school closure and makeup days is available by clicking on the Calendar Quicklink at [www.cmsk12.org](http://www.cmsk12.org).

SPECIAL PROGRAMS, CONTINUED

CMVS serves students in special programs with the supports and services they need to be successful. Our Exceptional Children program offers the full continuum of services and accommodations indicated on a students' Individualized Education Program (IEP). Students with disabilities may also be served with a Section 504 plan. Please contact the main office to speak with the 504 Coordinator, Exceptional Children Coordinating Teacher, or the Multilingual Lead Teacher to discuss your child's individual needs. Students in special programs must meet magnet entrance and continuation requirements.

ADDITIONAL RESOURCES

- [Exceptional Children Parent Handbook](#)
- [Section 504 Parent Handbook](#)

ADDITIONAL RESOURCES

ACADEMIC RESOURCES

- Tutor.com: provided by the Charlotte-Mecklenburg Library. Students get 10 free on-line tutoring sessions each week with a live tutor.
- NCVPS Peer Tutoring Center & Virtual Buddies: For NCVPS classes only. Students can sign up for help with specific courses or connect with a virtual buddy for help with time management, motivation, etc.
- Khan Academy: Free for all students. Short lessons in the form of videos and supplementary practice exercises.
- School House World: From the founders of Khan Academy. Global community for free, small-group or 1:1 tutoring sessions on Zoom in SAT® Prep and math-from Pre-algebra to Calculus.

COMMUNITY RESOURCES

- Contact the school social worker for information about Community Resources

PTA INFO

Please visit the CMVS website for information about supporting and/or joining our PTA: <https://www.cmsk12.org/charmeckvirtualHS>

EXTRACURRICULAR

CMVS offers several extracurricular activities for our students including several clubs hosted by CMVS faculty. More information about clubs at CMVS can be found on the CMVS website: <https://www.cmsk12.org/charmeckvirtualHS>

In addition to the extracurricular activities offered by CMVS, our students are eligible to participate in sports, the arts (band, theater, etc.), and clubs at their assigned high school. Please contact the Athletic Director (for sports), instructor (for the arts), or club leader at the student's assigned high school for more information about participation.

## FAQ/VIRTUAL LEARNING LINGO

**Synchronous Learning:** Synchronous learning refers to all types of learning in which learners and instructors are in the same place, at the same time, in order for learning to take place. This includes live on-line meetings when the whole class or smaller groups get together.

**Asynchronous Learning:** Asynchronous learning refers to various forms of digital and on-line learning in which students learn from instruction—such as prerecorded video lessons or game-based learning tasks that students complete on their own—that is not being delivered in person or in real time.

**Canvas:** Canvas is a Learning Management System (LMS) used by CMVS and NCVPS teachers to deliver asynchronous instruction. Students will use Canvas to access course materials, lessons and certain assessments. Canvas can also be used as a communication tool for messaging between students and teachers. Students access NCVPS through their NCEdCloud log in.

**North Carolina Virtual Public School (NCVPS):** NCVPS is one of our academic partners at CMVS. NCVPS is the state of North Carolina's on-line curriculum provider. NCVPS is a supplemental service to the public schools of North Carolina. CMVS utilizes NCVPS to provide a variety of high quality courses. NCVPS courses are 100% asynchronous. Students access NCVPS through their NCEdCloud log in.

**EdgenuitySIS:** EdgenuitySIS is one of our academic partners at CMVS. Courses taken through EdgenuitySIS are taught by highly qualified, certified teachers. Edgenuity courses are 100% asynchronous. Students access EdgenuitySIS courses through a separate log in.

**Office Hours:** Teachers use office hours for individual and/or small group support and instruction. During teacher office hours, students will work directly with teachers in live on-camera sessions. Students are encouraged to use office hours to seek support, clarify, and/or review course material.

**Gaggle:** CMVS will use the Gaggle Safety Management solution to keep watch over content students produce through their school-issued accounts to help us identify those who are in need of help. Gaggle monitors student activity on CMS Chrome books **AND personal devices** when school-issued accounts are being used. Gaggle reviews students' use of on-line tools and provides real-time analysis of potentially concerning behavior or content. Gaggle alerts school officials if students show signs of self-harm, depression, thoughts of suicide, substance abuse, cyberbullying, credible threats of violence against others, or other harmful situations. With Gaggle, CMVS is better equipped to proactively identify students who are struggling, provide support where needed, and foster a safer school environment.

**Dyknow:** Classroom management software that monitors student activity on their CMS issued devices (Chrome books, iPads, etc.) Dyknow helps teachers check on students' Internet usage and improve their classroom performance.

**ParentSquare:** ParentSquare is the main communication tool at CMVS. ParentSquare provides a safe way for the school administration, teachers, staff and parents to receive important school and teacher communication.

**Booking Link:** CMVS staff utilize Booking links to provide students and parents a way to book meetings with specific staff members directly. The link takes you to a calendar and times that the staff member is available.

**Microsoft Teams:** Microsoft teams is an on-line collaborative platform that teachers and students utilize to communicate via message boards and through live synchronous learning. Microsoft Teams will replace Zoom for on-line meetings and classroom space.