

Dilworth Elementary School; Sedgefield & Latta Campuses

SIT Meeting Agenda

SEPTEMBER 8, 2023

VIRTUAL/IN PERSON MEETING

7:00 A.M. – 8:00 A.M.

Type of Meeting: Monthly Meeting

Meeting Invitees: Becky Crawford, Lane Taylor, Celeste Bailey, Beth Person, Amber Rivera, Katherine Daniels, Stephen Filingeri, Sarah Ritzer, Phil Chambless, Ashley Eller, Amy Brown

Meeting Facilitator: Stephen Filingeri, SIT Chair

I. Call to order with Mission Statement

The faculty and staff of Dilworth Elementary; Sedgefield Campus/Latta Campus along with our community are committed to nurturing successful lifelong learners who embrace 21st century thinking and contribute to the local and global communities.

II. Roll call and Introductions: People in attendance: Crawford, Taylor, Bailey, Rivera, Filingeri, Ritzer, Chambless, Eller, Brown, Person

III. Celebrations and Summer Recap: Becky: Summer was great, Becky and Lane both worked throughout the summer (schedules, theme, goals/ objectives, back to school meeting, maintenance, cleaning/ waxing floors (BIG delay caused by material delivery), handbooks, PTA summer events with kinder, etc. It was a productive summer.

Theme: Aim for Excellence; hit the target like a pro; still doing shoutouts for staff - will do drawings monthly to give more (smaller) prizes throughout the year; will have markers on the staff pictures for the monthly awards - lots of morale building and staff recognition; We have purchased many different gift cards (Target, Chick Fil A, Dunkin Donuts) for staff and bus drivers to encourage consistency

Events: Parent coffee - kindergarten parents, very successful; Kindergarten staggered entry done differently - ALL students were assigned to Becky so nobody got attached to a teacher. All parents got to meet all teachers and it worked well when classes were created.

Steve suggested having parents help if we are in a pinch (like the wax delay). Becky will keep that in mind.

IV. Approval of June 5, 2023 Minutes - Phil first; Ashley second

V. Academic Business – Becky Crawford, Principal

a) Principal Report

i. **Staffing:**

2 new staff = .5 EC Sandy Shafran to support Latta - she does all the instructional while Amy does the programming in addition to her instructional; .5 TA for Latta - Neil Rubi M/W/F (will be primarily Latta, but flexible to help SC as well); 2 student teachers - 1st with Casas, 2nd with Shamy; Ms. Mitchell, guest teacher, will start her student teaching in spring; Katie Ridgway

(Feeney) will be transitioning Sept 13 to be a TD teacher - Sarah Mitchell will be taking over after Katie leaves; Becky will determine next steps in regards to Sarah when she needs to student teach.

ii. **Enrollment:**

- Pre K = 54 projected/ 54 enrolled (3 full classes of 18 with waiting list)
- K = 122 projected/ 108 enrolled (6 classes with ~18 each)
- 1st =129 projected/ 123 enrolled (7 classes with ~18 each)
- 2nd = 111 projected/ 107 enrolled (6 classes with ~18 each)
- 3rd = 99 projected/101 enrolled (6 teachers with ~17 each)
- 4th = 101 projected /103 enrolled (4 classes with ~26 each)
- 5th = 97 projected/ 95 enrolled (4 classes with ~24 each)
- a little under projections; kindergarten is always the wild card; Becky is hopeful we will not lose an ADM, but she has a backup plan if that happens.
- 1st and 3rd cap = 17
- 4th and 5th do not have a cap

iii. **Campus Safety Plan** = Becky shared the highlights of the safety plan. This is confidential information.

iv. **EOY Data** - Starting point for the year and a basis for goals; area of focus will be math again. Showed positive growth with math, but we are still lagging with math in growth in comparison to literacy. We EXCEEDED growth last year - very proud of that. Becky shared the 22-23 EOY data that she shared at the last SIT meeting in June.

v. **BOY Assessments** - BOG in 3rd grade; MAP assessments will start this month; DIBELS starting soon as well; ML assessments are underway to see if new students qualify for ML services. Data from all these assessments help drive instruction and small group student needs.

vi. **Title IX** - Federal requirement; sexual harassment will not be tolerated. Schools have policies and procedures to handle any situations that arise in school. Admin will look into all incidents, contact the parent, and proceed as needed based on the level of infraction. We have never had a formal investigation as all of our incidents are fairly innocent and can be handled with supportive measures. No Title IX incidents so far this year.

vii. **Senate Bill - Parents Bill of Rights** - this is a district requirement based on the new law and it is about more than the pronouns. The complete bill is 12 pages long, let Becky know if you would like a copy. Things that will affect us more: cannot do hearing screenings without parent consent; cannot do dental screenings/ lessons without parent consent; RHASE (5th grade) will have to opt in instead of opt out; parents have the option to purchase textbooks that are used in the classroom; parents have the option to review instructional materials/ text titles - this has been added to grade level newsletters.

Sarah asked about 100% completion and expressed her concern about meeting that goal. Becky is aiming for 100%, but understands that may be hard to reach. We are currently at

82%. We are doing gift card drawings for teachers who are above the 80% mark. We have sent multiple Parent Square messages. We are encouraging parents; however, if parents are offended and refuse to fill it out, we respect that.

viii. **Comprehensive Plan Developments** - There have been many conversations about where Dilworth lands, but it was taken off the next school board agenda. There is an increasing sense of urgency for Park Road Montessori to move out of their building sooner than expected. Our timeline for a new school is contingent on planning, bidding, building, etc. Thought process may be to move Dilworth back together at the Latta campus for 24-25, move Park Road Montessori to Sedgefield Campus, and build Dilworth a new school on Park Road site. Hopefully, we would only be together in Latta for one year, but that has not been decided yet. Becky shared it with the staff on Wednesday, September 6, at the staff meeting. Staff is responding very positively about being back together as an entire school on one campus! Becky is negotiating and will continue to advocate for us to keep as many resources as possible to make the transition a smooth one.

ix. **Denver Conference Recap** - Lane gave a quick update about GLEAM and how it was affirming that we are doing so much of the good work they discussed.

VI. Parent Business

a) **School Safety** - We began last year's meeting with safety so wanted to revisit. Both campuses have additional cameras so we can see all areas of the school; all classrooms have Go Bags; buzzing in - we ask who you are here for in addition to the purpose of the visit; Positive of a new school: new buildings have a totally different entrance - separate plexiglass entrance and need to be buzzed in twice; safety plan was reviewed with staff; all staff had training on Go Bags and all staff have attended Active Shooter Training; all students enter in the front door with admin monitoring; enforcing physical IDs for parents to check in - NOT accepting a picture of the license on the phone

b) **Transportation Follow Up** - we have a new area manager who is much more responsive; we are not accommodating tennis and dance from SC to LC this year - that has been a smooth transition; still struggling with buses showing up on time and getting kids home on time

c) **MPHS DES Alumni** - want to have graduating dragons come back for an ice cream sundae party to see some teachers/ school/ etc.; Maybe have some bball students come play with some of our dragons; maybe have MPHS students help teachers with packing up classrooms

VII. Other Business

a) **PTA Update** – Amy Brown, PTA President - Spirit Night is sold out; new family events are going really well; volunteers for Culture Night; lots of great marketing; budget - waiting on SPARK for an official budget; last couple years we are trending 20K less than what we need; we have reserves but would like to save those for what we may need to move; PTA typically uses 50K to operate as a school; inflation has taken its toll; PTA now has a PO Box to help streamline payments. Amy sent a follow up email clarifying the PTA budget.

SPARK Trends

2018 63,500.00

2019 69,381.63

2020 41,719.00

2022 38,746.00

2023 pending

PTA operating budget is 2023-2024 is 50k

VIII. Next Meeting: October 13, 2023 7:00 AM Latta Campus

IX. Adjourned Time: 8:35am