

NOVEMBER 2023 SIT MEETING AGENDA/MINUTES

Charlotte-Mecklenburg Virtual High School

Meeting Date: 11/29/23 2:30 PM

Title: November 23-24 SIT Meeting

Location: Microsoft Teams

Attendance

- Staff: Wharton, Overing, Orubor, McAuley, Marotta, Terrell, Lapointe, Robinson, Forshee, South
- Guests: Cato, Porterfield

Celebrate Successes

- Thanksgiving Meals
- Savonna Robinson--Family/School Advocate
- Panorama Administration
- Benchmark Data-- indicates excellent growth. Many areas showed higher growth than the district average

Indicator	Current Implementation Efforts	Implementation Date	Action(s)	Actions Progress
ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.	<p>5-8 teachers will participate in Caring Schools Curriculum initiative</p> <p>ALL teachers will implement an I Can and I Will positive campaign.</p> <p>Leadership teams will develop a procedures that will outline classroom management best practices for a virtual classroom.</p>	6/9/2024	Academic facilitators will provide coaching and support to individual teachers that are designed to increase student engagement and create independent learners.	<p>ILT members are coaching teachers in tested areas using the Relay GSE training.</p> <p>Facilitators coordinate and attend common planning days.</p>
Instructional Teams develop standards-aligned	Instructional Teams develop standards-aligned	6/9/2024	Review courses developed by CMVS teachers to	Content area specialists have been assigned to

<p>units of instruction for each subject and grade level.</p>	<p>units of instruction for each subject and grade level</p>		<p>ensure standards alignment for each content area. Recommendations for revisions will be made as needed.</p> <p>Academic Facilitators will provide coaching and support to teachers to ensure that teachers are providing culturally relevant and engaging instruction in a student-centered environment.</p>	<p>assist in alignment/adaptation for virtual of all courses.</p>
<p>The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.</p>	<p>MTSS team meets weekly to identify Tier 2 and Tier 3 students and to develop intervention plans.</p>	<p>6/9/2024</p>	<p>Establish a MTSS Leadership team and structures that support regular meetings in the virtual learning environment.</p> <p>The MTSS team will utilize the D/F Summary report and the chronic absenteeism report located in the Navigator Portal to schedule parent conferences and to create contracts with parents and students.</p> <p>Weekly meetings are held to discuss student progress and assign tiered interventions. The team is utilizing Branching Minds platform to review historical data, reviewing current progress in courses, and determining appropriate</p>	<p>All actions are currently in progress and being implemented with fidelity.</p> <p>MTSS team has looked at D/F report, absenteeism reports, and students who missed in-person testing and developed a tiered response to these students (Mid-Year Continuation).</p>

			tiered interventions.	
ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary	Panorama Survey was administered 11/16/23.	6/9/24	School counselors and social workers will meet 12/6/23 to evaluate results. Based on results, intervention groups will be established.	In progress
A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices.	There is an established team structure with specific duties and time for instructional planning. The Leadership team will meet bi weekly to review implementation of effective practices. In the monthly meetings we will discuss decisions concerning the general operation of the school and its continuous improvement. In a collaborative culture, members of the school community will work together effectively and are guided by a common purpose. All members of the community teachers, administrators, students and their families share a common vision of what the school should be like. Together they set goals that lead them toward this vision. In doing so, we will create a culture of discourse in which the most important educational matters facing the school	6/9/24	Meet weekly with leadership team to make sure that as a school we are moving towards our mid year, year and two year goal. (3rd ELA, Math 8, EVAAS)	ILT team meets weekly on Wednesdays at 10 AM. Meetings focus on reviewing school-wide data and developing responses to that data.

	are openly and honestly discussed.			
The school has established a team structure among teachers with specific duties and time for instructional planning.	Teachers have weekly planning meetings with PLC leaders. There is also time to meet vertically on half-days as well as on staff meeting days. Academic Facilitators, MCL teachers, and district specialists attend planning days.	6/9/24	Administrative team and Instructional leaders will monitor teachers in weekly meetings (EVAAS)	In progress
The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.	The Instructional Leadership Team (ILT), which comprises of academic facilitators, the administrative staff, and the MCL will introduce the Get Better Faster Framework to staff and utilize it in coaching cycles in high leverage areas: EOG and EOC courses.	6/9/24	The Leadership Team will review instructional design and student performance in courses. The Leadership Team will meet with teachers individually about design implementation and monitoring of assessment systems in their classrooms and throughout the school.	In Progress
The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.	Charlotte Mecklenburg Virtual School has established a team structure with specific duties for each team member and has scheduled time built in the master schedule for instructional planning throughout the week. This teams will look at student performance data and determine the needs of	6/9/24	We will view student outcome data and look at the data on patterns of professional practice to determine professional development needs of our school and plan appropriate professional development. (EVAAS)	In Progress

	professional development for the school.			
The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.	Career fairs are held specifically for teachers at hard to staff schools and the transfer period stay open longer for Title I and low performing schools.	6/9/24	District-level actions	
The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).	Parent Engagement committee meets weekly Weekly newsletter ParentSquare Family/School Advocate	6/9/24	Utilize the PEC to plan regular academic-focused events that will increase parent engagement. Utilize the FSA for outreach to families who need additional assistance/have unique needs	In progress