



Parent and Family Engagement Policy

School: Oakhurst STEAM Academy 2023

I. Parent and Family Engagement Policy

- A.** List names and roles (teachers, administrators, parents, etc) of persons involved in developing Parent and Family Engagement Policy.
 - Kimberly Roberts, Principal
 - Jill Smith, Assistant Principal
 - Katy Ainslie, Dean of Students
 - OSA School Team members, parents, and teachers
- B.** Briefly describe the process your school used to:
 - School Leadership Team members are parents and teachers who were nominated and elected to serve for the school year. The SLT meets on the second Tuesday of each month.
 2. The SLT team agreed to a 1 page policy.
The policy was handed out during Title I /Curriculum Night in grade level classrooms

II. Annual Information Meeting

- A.** Describe your plan to conduct an annual meeting to inform parents of their school's participation in Title I Part A. Include strategies to inform English Learner parents.

The purpose of this meeting was to inform parents of their school's participation in Title I. It was in conjunction with our Curriculum Night. The principal presented the information to the parents and families during Curriculum Night.

III. Flexible meeting times

- A.** Describe your strategies to offer flexible times for parental and family engagement opportunities and meetings.

Oakhurst schedules activities before, during, and after school hours to accommodate the needs of our families. We offer childcare for our curriculum nights.

IV. Title I Part A Planning

- A.** What timeline and strategies will you use to involve parents and families in an organized, ongoing, and timely way, in the planning, review, and improvement of the Title I Part

A Program.

Oakhurst will use feedback from monthly SLT and PTA meetings to address Parent Engagement as detailed in the School Improvement Plan.

V. Parent Information and Opportunities

A. Describe how you will provide parents and families with the following:

1. Timely information about Title I Part A Programs
 - Annual Title I meeting
 - Monthly SLT meetings
 - Connect Ed messages
2. School performance profiles
 - Monthly SLT meetings
 - Connect Ed messages
 - School website
3. Assessment results of their child's performance
 - Parent-Teacher Conference
 - Progress Reports
 - Report Cards
4. A description and explanation of the curriculum, assessment forms, and proficiency levels and state standards. Include strategies to inform parents with language barriers and/or disabilities
 - Parent-Teacher Conference
 - Progress Reports
 - Report Cards
 - IEP meetings
 - Translators
5. Opportunities for regular meetings to participate in decision making
 - Monthly SLT meetings
 - Parent Survey
 - Monthly PTA meetings
6. Timely responses to suggestions and questions raised by parents
 - Phone calls, emails, text and messages in 24 hour response
7. Reasonable access to staff, opportunities to volunteer and participate in child's class
 - PTA website
 - Connect Ed
 - Email
 - Class Dojo

VI. School-Family Compact

A. Discuss timeframe and strategies to present and explain compact to parents as it relates to the child's achievement. Include strategies to inform parents with language barriers and/or disabilities

- Parent-Teacher Conference
- In English and Spanish
- On website

VII. Building Parent and Family Engagement Capacity

A. Briefly discuss how you will address the following:

1. Provide assistance to parents in understanding performance standards, assessment, Title I, monitoring their child's progress, and participating in

decisions relating to the education of their child

- Curriculum Nights
 - Parent-Teacher Conferences
2. Provide materials and training to help parents work with their children (literacy training, computer skills, homework assistance/workshops, family literacy nights, adult EL, GED etc.)
 - Literacy and Math Facilitators
 - Grade Level PLCs
 3. Educate teachers and other staff to work with parents
 - Grade level PLCs
 - Monthly SLT meetings
 - School Counselors
 4. Coordinate and integrate parental involvement programs/activities
 - School Counselors
 5. Develop appropriate roles for community-based organizations and businesses
 - Social worker and School Counselors
 6. Conduct other activities as appropriate and feasible that is designed to help parents become full partners in the education of their child
 - Monthly PTA meetings
 7. Ensure that information related to parent involvement is sent home in the language used in the home
 - Grade Level PLCs
 - CMS Translation Services

VIII. English Learners and Disabled Parents and Families

- A. Provide full opportunities for the participation of English Learner parents or with disabilities
 - TSI Parent Night
 - CMS Translation Services
 - Booths/Rooms at Curriculum Nights

IX. Parent/Family Requests

- A. Describe how you will provide reasonable support for activities requested by parent and families.

Oakhurst has outlined Title I funds and meet all the Title I guidelines for parent involvement activities.

X. Annual Evaluation

- A. Discuss timeline and plan for involving parents and families in an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools.
 - Monthly SLT meetings
 - Quarterly review of the SIP

XI. Other Parent and Family Engagement Practices (School may include the following).

Only describe the ones you choose to implement

- A. Describe how your school addresses the following, **only** if practices are part of your schoolwide plan.
 1. Involve parents/families in the development of training for teachers, principals and other educators
 - Monthly SLT meetings
 2. Provide necessary literacy training
 3. Train parents and families to enhance the engagement of other parents
 - Parent support plan designed by SLT

4. Adopt and implement model approaches to improving parent and family engagement
 - Monthly SLT meetings
 - School Social Worker
 - School Counselors